



**Regulations on the Organization and Conduct of the State Examination  
in the Discipline "History of Kazakhstan"**

*(With amendments dated 30.11.2022, Protocol of the Academic  
Council No. 7)*

**1. General Provisions**

1. This regulation defines the procedure for organizing and conducting the state examination in the discipline "History of Kazakhstan," which is mandatory for all undergraduate educational programs.

**2. Dates and Format of the State Examination**

2.1 Students take the state examination in the discipline "History of Kazakhstan" upon completion of its study, within the same academic period.

2.2 The state examination in the discipline "History of Kazakhstan" is conducted in the following formats:

2.3 The state examination in the form of remote testing is conducted according to the developed guidelines using distance learning technologies.

2.4 For paper-based testing with subsequent scanner processing, the student receives a test version (questionnaire) and an answer sheet. The answer sheet contains fields for entering the student's surname and name, date of the state examination, program code, form and language of instruction, year of study, individual student code, questionnaire version number, test question number, and answer option.

2.5 The Center for Information Technology and Telecommunications is responsible for the technical support of the state examination in the discipline "History of Kazakhstan."

2.6 The time norms allocated for testing are determined by the internal "Regulation on the Comprehensive Testing Procedure for Students within the Final Attestation."

**3. Program and Examination Tasks**

3.1 The Department of History of Kazakhstan and ANC develops:

- A working educational program based on the standard curriculum, unified for all forms of education and educational programs.
- Test assignments in accordance with the internal "Regulation on the Development of Test Assignments."



3.2 Responsibility for the quality and timely preparation of test assignments lies with the developers, the head of the Department of History of Kazakhstan and ANC, and the dean of the History Faculty.

#### **4. State Examination Commission**

4.1 By order of the Chairman of the Board-Rector, a State Examination Commission is established based on the recommendations of the dean of the History Faculty and the head of the Department of History of Kazakhstan and ANC.

4.2 The Commission must include a Chairperson, members, and a Secretary (without voting rights). The total number of voting members, including the Chairperson, must be an odd number.

4.3 Members of the State Commission should include instructors from the History Faculty, excluding the dean.

4.4 The Commission controls the examination process, ensures adherence to testing procedures, academic integrity principles, discipline, and informs students about the possibility of appealing their grades before the exam begins.

4.5 The Commission's meetings are scheduled by the Department of Academic Affairs according to the academic calendar and approved by the Chairman of the Board-Rector at least one week before the examination.

4.6 After the state examination, the Chairperson of the State Examination Commission prepares a report, which is approved at the Academic Council meeting of the university.

#### **5. Grading of Examination Results**

5.1 The results of the state examination are assessed using a point-rating letter grading system.

5.2 The final grade is calculated based on the admission rating and the state examination score. The admission rating must be at least 40% of the final grade in the discipline.

5.3 If a student receives an "F" (Fail) grade, they must retake all types of classes on a paid basis in the next academic period or summer semester, meet the requirements of current control, obtain admission, and retake the state examination.

5.4 If a student receives an "FX" (Fail) grade, they may retake the final control without repeating the course program once during the commission's session or the summer semester.

#### **6. Appeal Procedure**

6.1 To ensure uniform requirements and resolve disputes during the state examination in "History of Kazakhstan," an Appeal Committee is established.

6.2 The appeal must be initiated by a student who disagrees with their state examination results.

6.3 The student may submit an appeal to the Chairperson of the Appeal Committee no later than the next day after the announcement of the state examination results.

6.4 By order of the Chairman of the Board-Rector, the composition of the Appeal Committee is approved under the guidance of the Dean of the History Faculty. Members must be instructors from the History Faculty who did not participate in the State Examination Commission.

6.5 Grounds for Appeal:

- Incorrect wording of test questions.
- Absence of a correct answer in test questions.
- Questions outside the standard and working educational program.
- Technical issues.

6.6 The appeal application must be considered on the same day it is submitted.

6.7 The Appeal Committee has the right to request and receive documents and information from the Center for Information Technology and Telecommunications, including student answer sheets.

6.8 Decisions of the Appeal Committee are made by a majority vote. If votes are equal, the Chairperson has the casting vote. The work of the committee is documented in a protocol, signed by the Chairperson and all members. The results of the appeal are recorded in the appeal sheet.

## **7. Examination Results and Summation**

The results of the state examination in "History of Kazakhstan" are included in the total results of the examination session during which it is conducted.

## **8. Amendments to the Regulation**

Amendments to this regulation can be initiated by the Office of the Registrar after coordination with the Vice-Rector for Academic Affairs to improve procedures within the academic freedom of the university or due to new requirements from the Ministry of Education and Science of the Republic of Kazakhstan. The amended regulation is approved by the Chairman of the Board-Rector.